



CLIMATE ACTION
RECOGNITION SCHEME

Organised by:



Sponsored by:



Climate Action Recognition Scheme 2020/21

Application Form – Idea Stage

This is a sample for reference. Please fill in the application information in online application form. We only accept online applications.

Eligibility

- ✓ The team leader must be a current student (part-time/ full time) or a graduate of a tertiary institution in Hong Kong.
*Graduates should have graduated for no more than five years as of 30 December 2020.

Notes:

- Each application should consist of one to four core team members (including the team leader), who are between aged 18 and 40.
- All core team members can only join ONE league, join ONE team under that league, and submit ONE application during the application period.
- Teams may comprise of members from different institutions.
- Each application should submit a Hong Kong-based climate change solution.
- All teams should acquire endorsement from one tertiary institution/ organisation by filling in the CARS Endorsement Form or by submitting a formal Reference Letter. Applications without endorsement or references will not be accepted.
- At least one representative of the team has to attend at least one session of “Virtual Human Library” organised by Hong Kong SDG Hub between Oct 2020 and Nov 2020.
- Winners of any incubation and/or entrepreneurship programme are NOT eligible for this award.
- Start-ups and companies which are already registered and incorporated are NOT eligible for this award.

Compulsory Briefing Session

Interested applicants need to attend at least one session of our “Virtual Human Library” during Oct-Nov 2020 to pick up some basic concepts of climate change before submitting the application. Please enroll here: <https://forms.gle/zwKHBZwXsSXpRUpa9>

Preparation

- Please read [Rules and Regulations](#) carefully. The Organiser reserves the right to disqualify the teams who fail to conform to the rules or violate any of the above rules and regulations.
 - Please prepare the documents below before starting the application
 - * Each file would be uploaded should be within 10MB
 - * Please name all the files after the Team Name (e.g. Wofoo_ConceptNote)
 - 1. Concept note
 - 2. Appendices (if applicable)
 - 3. Endorsement form
 - 4. Elevator pitch video YouTube Link (optional)
 - 5. Intellectual property documents (if applicable)
 - 6. Other relevant documents (if applicable)
- Please note that qualified teams would be able to participate in the following training workshop
 - Late Jan 2021: Ideation Day (Compulsory Training)
 - Mid Mar 2021: Capacity-Building Day (Compulsory Training)

Application Notes

1. Please upload the Concept Note, Endorsement Form and other supporting documents in supported file format - Word or PDF for typed documents - in the online application form. Applicants who wish to submit graphics, infographics, pictures or illustrations may save their files in JPEG, PNG or PDF formats. Late submissions will not be considered.
2. Please ensure that all information provided are true, accurate, complete and updated. If there are any changes to the information submitted, the applicant should inform the Organiser as soon as possible.
3. Please note that applicants will receive an application confirmation email within five working days after the submission of an application.
4. Please note that applicants should submit supplementary information for further consideration upon the Organiser's request.
5. Please note that all information submitted in the form will be used for applicant screening, judging, and other CARS related purposes.
6. Should you have any enquiries, please contact us at sdghubhk@wse.hk or 3651 5205

Part I – Project Initiative

Project Name	
Project Description (in 50 words)	
Overview of the team (in 50 words)	Vision & mission
How the project generates impact on climate change?	
SDG Theme (please tick as appropriate if the project could help achieve the SDGs)	<input type="checkbox"/> SDG13: Climate Action <input type="checkbox"/> SDG6: Water and Sanitation <input type="checkbox"/> SDG7: Affordable and Clean Energy <input type="checkbox"/> SDG8: Decent Work and Economic Growth <input type="checkbox"/> SDG11: Sustainable Cities and Communities <input type="checkbox"/> SDG12: Responsible Consumption and Production <input type="checkbox"/> SDG14: Life below Water <input type="checkbox"/> SDG15: Life on Land <input type="checkbox"/> Others: _____
Target Audience	
Endorsing Organisation	

Part II. Applicant Information

Team Leader (1)			
English Name (Nick name)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Occupation	<input type="checkbox"/> Full time student <input type="checkbox"/> Part time student <input type="checkbox"/> Alumna	Student ID No. (if applicable)	
Position in the team		Telephone Number	
Mobile Number		Email Address	
Mailing Address			
Company / Organisation Working for (if any)		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Virtual Human Library session(s) attended	E.g. Andrew Tsui sharing session on 30 Oct 2020		

Team Member (2)			
English Name (Nickname)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobile Number	
Email Address		Position in the Team	
Company / Organisation Working for (if any)		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Virtual Human Library session(s) attended	E.g. Andrew Tsui sharing session on 30 Oct 2020		

Team Member (3)			
English Name (Nickname)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobile Number	
Email Address		Position in the Team	
Company / Organisation Working for (if any)		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Virtual Human Library session(s) attended	E.g. Andrew Tsui sharing session on 30 Oct 2020		

Team Member (4)			
English Name (Nickname)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobile Number	
Email Address		Position in the Team	
Company / Organisation Working for (if any)		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Virtual Human Library session(s) attended	E.g. Andrew Tsui sharing session on 30 Oct 2020		

Part III. Recommendation

Advisor 1 (compulsory for incubation team)			
Name in English		Name in Chinese	
Organisation		Position	
Tel		Email	

Advisor 2 (if any)			
Name in English		Name in Chinese	
Organisation		Position	
Tel		Email	

Part IV – Documents Submission

1. Concept note
2. Appendices (if applicable)
3. Endorsement form
4. Elevator pitch video YouTube Link (optional)
5. Intellectual property documents (if applicable)
6. Other relevant documents (if applicable)

Part V - Declaration

We hereby declare that:

- We observed and we agreed with the application guidelines governing the Climate Action Recognition Scheme;
- We confirm the information provided in this application form and the submitted documents is correct and true to the best of our knowledge;
- We ensure that the idea(s) in the submitted programme does not contain any constituted or potential action for infringement of the intellectual property rights of any third parties;
- We give our consent to the Organiser to carry out necessary due diligence/reference checks for this application. If necessary, we would provide additional documents required by the Organiser in order to facilitate the application and screening process;
- We understand that the Organiser may make copies and recordings of the submitted documents or materials for the Scheme. The Organiser reserves the right to use or publish any materials related to the Scheme for promotion and publicity purposes.
- We acknowledge that the Organiser and The Hongkong and Shanghai Banking Corporate (HSBC) can make use of our information and project ideas for promotion and publicity purposes;
- Should the project receive an award, we understand that an agreement shall be entered into with Wofoo Social Enterprises.

We have viewed and affirmed the above statements and we agree to adhere to and abide by the “Rules and regulations” of the Scheme.