



Organised by:



Sponsored by:



Climate Action Recognition Scheme 2020-21

Application Form – Scale-Up Stage Teams

This is a sample for reference. Please fill in the application information in online application form. We only accept online applications.

Eligibility

- ✓ Applicants must be winners of an entrepreneurship or incubation programme. **OR**
- ✓ Applicants are start-ups incorporated under Hong Kong's Companies Ordinance for not more than three years as of 28 February 2021.

Notes:

- Each application should consist of one to four core team members (including team leader) who are between aged 18 and 40.
- All members can only join ONE league, join ONE team under that league and submit ONE application during the application period.
- Teams may comprise of members from different participating institutions.
- Each application should submit a Hong Kong-based climate change solution.
- Each application should acquire endorsement from a tertiary institution or youth organisation which has entrepreneurship/incubation programme. Endorsement requirements can be fulfilled by submitting the CARS Endorsement Form or a formal Reference Letter from the tertiary institution/ youth entrepreneurship organisation the team is affiliated with.
- Applications without endorsement or references will not be accepted.
- At least one representative of the team is required to attend a compulsory webinar on 30 Jan 2021.

Compulsory Briefing Session

Interested applicants should attend the webinar on 30 Jan 2021 to get a better understanding of Climate Change issues in Hong Kong before submitting the application. Please stay tuned to Hong Kong SDG Hub Facebook and Hong SDG Hub website for more information.

Preparation

- Please read [Rules and Regulations](#) carefully. The Organiser reserves the right to disqualify the teams who fail to conform to the rules or violate any of the above rules and regulations.

 - Please prepare the documents in below before start the application
 - * Each file would be uploaded should be within 10MB
 - * Please name all the files after the Team Name (e.g. Wofoo_DetailedProposal)
 - 1. Detailed Proposal
 - 2. Endorsement Form
 - 3. Appendices (if applicable)
 - 4. Resumes of all core members
 - 5. Certificate of Incorporation under the Companies Ordinance (applicable to the start-ups)
 - 6. Proof of matched funding or provision of any additional investments (applicable to winners of any entrepreneurship programme)
 - 7. Intellectual property document (if applicable)
 - 8. Other relevant documents (if applicable)
-
- Please note that qualified teams would be able to participate in the following training workshop
Mid Mar 2021: Pre-pitching Day (Compulsory Training)

Application Notes

1. Please upload the Detailed Proposal, Endorsement Form and other supporting documents in supported file format - Word or PDF for typed documents - in the online application form. Applicants who wish to submit graphics, infographics, pictures or illustrations may save their files in JPEG, PNG or PDF formats. Late submissions will not be considered.
2. Please ensure that all information provided are true, accurate, complete and updated. If there are any changes to the information submitted, the applicant should inform the Organiser as soon as possible.
3. Please note that applicants will receive an application confirmation email within five working days after the submission of an application.
4. Please note that applicants should submit supplementary information for further consideration upon the Organiser's request.
5. Please note that all information submitted in the form will be used for applicant screening, judging, and other CARS related purposes.
6. Should you have any enquiries, please contact us at sdghubhk@wse.hk or 3651 5205

Part I – Project Initiative

Project Name	
Project Description (in 50 words)	
How the project generates impact on climate change?	
SDG Theme (please tick as appropriate if the programme could help achieve the SDGs)	<input type="checkbox"/> SDG13: Climate Action <input type="checkbox"/> SDG6: Water and Sanitation <input type="checkbox"/> SDG7: Affordable and Clean Energy <input type="checkbox"/> SDG8: Decent Work and Economic Growth <input type="checkbox"/> SDG11: Sustainable Cities and Communities <input type="checkbox"/> SDG12: Responsible Consumption and Production <input type="checkbox"/> SDG14: Life below Water <input type="checkbox"/> SDG15: Life on Land <input type="checkbox"/> Others: _____
Target Audience	
Endorsing Organisation	

Part II – Start-up Information

Start-up Name in English		Start-up Name in Chinese	
Overview of the Start-up (in 50 words)	<ul style="list-style-type: none"> - Business nature - Vision & mission - Products/ Services provided 		
Ownership of the Start-up	<ul style="list-style-type: none"> - List out stakeholder name & No. of shares held (%) 		
Business Registration Number		Date of Registration	
Company Address Registered			
Company Tel (if any)		Company Website (if any)	
Donors or Partnership (if any)	<ul style="list-style-type: none"> - List out the names and addresses of individuals and companies who support and/or donate to the start-up and/or project 		

Key Founder (1)			
English Name (Nick name)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Office Phone Number		Mobile Number	
Email Address			
Mailing Address			
Position in the Team			
Company / Organisation Working for (if any)		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Climate Action Webinar	<input type="checkbox"/> Attended <input type="checkbox"/> Absent <input type="checkbox"/> Will be attended		

Team Member (2)			
English Name (Nick name)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobil Number	
Email Address		Position in the Team	
Company / Organisation Working for		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Climate Action Webinar	<input type="checkbox"/> Attended <input type="checkbox"/> Absent <input type="checkbox"/> Will be attended		

Team Member (3)			
English Name (Nick name)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobil Number	
Email Address		Position in the Team	
Company / Organisation Working for		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Climate Action Webinar	<input type="checkbox"/> Attended <input type="checkbox"/> Absent <input type="checkbox"/> Will be attended		

Team Member (4)			
English Name (Nick name)	Chan Tai Man (David)	Chinese Name	
Date of Birth		HKID Card No. / Passport number	A1234
Telephone Number		Mobil Number	
Email Address		Position in the Team	
Company / Organisation Working for		Position	
Academic Qualifications & Year of Study/ Year of Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) or Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		
Climate Action Webinar	<input type="checkbox"/> Attended <input type="checkbox"/> Absent <input type="checkbox"/> Will be attended		

Part III. Recommendation

Advisor 1 (if any)			
Name in English		Name in Chinese	
Organisation		Position	
Tel		Email	

Advisor 2 (if any)			
Name in English		Name in Chinese	
Organisation		Position	
Tel		Email	

Part IV – Documents Submission

1. Detailed Proposal
2. Appendices (if applicable)
3. Endorsement Form
4. Resumes of all core members
5. Certificate of Incorporation under the Companies Ordinance (applicable to the start-ups)
6. Proof of matched funding or provision of any additional investments (applicable to winners of an entrepreneurship or incubation programme)
7. Intellectual property document (if applicable)
8. Other relevant documents (if applicable)

Part V - Declaration

We hereby declare that:

- We observed and we agreed with the application guidelines governing the Climate Action Recognition Scheme;
- We confirm the information provided in this application form and the submitted documents is correct and true to the best of our knowledge;
- We ensure that the idea(s) in the submitted programme does not contain any constituted or potential action for infringement of the intellectual property rights of any third parties;
- We give our consent to the Organiser to carry out necessary due diligence/reference checks for this application. If necessary, we would provide additional documents required by the Organiser in order to facilitate the application and screening process;
- We understand that the Organiser may make copies and recordings of the submitted documents or materials for the Scheme. The Organiser reserves the right to use or publish any materials related to the Scheme for promotion and publicity purposes.
- We acknowledge that the Organiser and The Hongkong and Shanghai Banking Corporate (HSBC) can make use of our information and project ideas for promotion and publicity purposes;
- Should the project receive an award, we understand that an agreement shall be entered into with Wofoo Social Enterprises.

We have viewed and affirmed the above statements and we agree to adhere to and abide by the “Rules and Regulations” of the Scheme.