



Climate Action Recognition Scheme 2022/23
Application Form – “Scale-Up Stage” League

This is a sample for reference. Please fill in the information in online form.
We only accept online applications.

Eligibility

- ✓ Applicants must be winners of an entrepreneurship or incubation programme. **OR**
- ✓ Applicants are start-ups incorporated under Hong Kong’s Companies Ordinance for not more than three years as of application deadline.

Notes:

- Each application should consist of one to four team members (including team leader) who are between aged 18 and 40.
- All team members can only join ONE league, join ONE team under that league and submit ONE application during the application period.
- Teams may comprise of members from different participating institutions and academic background.
- Each application should submit a Hong Kong-based climate change solution.
- All teams should acquire endorsement from one tertiary institution/ youth entrepreneurship organization by filling in the CARS endorsement form or by submitting a formal reference letter. Applications without endorsement or references will not be accepted.



Preparation

- Please read [rules and regulations](#) carefully. The Organizer reserves the right to disqualify the teams who fail to conform to the rules or violate any of the above rules and regulations.

- Please prepare the documents in below before start the application
 - * Each uploaded file should be within 10MB
 - * Please name all the uploaded files after the team or start-up name accordingly (e.g. Wofoo_DetailedProposal)
 1. [Detailed Proposal](#)
 2. Appendices (if applicable)
 3. [Endorsement form](#)
 4. Resumes of all team members
 5. Certificate of Incorporation under the Companies Ordinance (applicable to the start-ups)
 6. Proof of matched funding or provision of any additional investments (applicable to winners of any entrepreneurship programme)
 7. Intellectual property document (if applicable)
 8. Other relevant documents (if applicable)

Please note that applicants shall attend an admission panel meeting in May 2023. Each team has not more than 7 minutes to pitch their ideas. More details will be released closer to the meeting date.

Application Notes

1. Please upload the detailed proposal, endorsement form and other supporting documents in supported file format - Word or PDF for typed documents - in the online application form. Applicants who wish to submit graphics, infographics, pictures or illustrations may save their files in JPEG, PNG or PDF formats.
2. Late submissions will not be considered.
3. Please ensure that all information provided are true, accurate, complete and updated. If there are any changes to the information submitted, the applicant should inform the Organizer as soon as possible.
4. Please note that applicants will receive an application confirmation email within five working days after the submission of an application.
5. Please note that applicants should submit supplementary information for further consideration upon the Organizer's request.



6. Please note that all information submitted in the form will be used for applicant screening, judging, and other CARS related purposes.
7. Should you have any enquiries, please contact us at sdghubhk@wse.hk or 3651 5392

Reference



Part I – Project Initiative

Project Name	
Project Description (in 50 words)	
How the project generates impact on climate change?	
SDG Theme (please tick as appropriate if the programme could help achieve the SDGs)	<input type="checkbox"/> SDG13: Climate Action <input type="checkbox"/> SDG6: Water and Sanitation <input type="checkbox"/> SDG7: Affordable and Clean Energy <input type="checkbox"/> SDG8: Decent Work and Economic Growth <input type="checkbox"/> SDG11: Sustainable Cities and Communities <input type="checkbox"/> SDG12: Responsible Consumption and Production <input type="checkbox"/> SDG14: Life below Water <input type="checkbox"/> SDG15: Life on Land <input type="checkbox"/> Others: _____
Target Audience	
Endorsing Organization	

Part II – Start-up Information

Start-up Name in English		Start-up Name in Chinese	
Overview of the Start-Up (in 50 words)	- Business nature - Vision and mission - Products/ Services provided		
Ownership of the Start-Up	- List out stakeholder name & No. of shares held (%)		
Business Registration Number		Date of Registration	
Company Address Registered			



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Company Tel (if any)		Company Website (if any)	
Donors or Partnership (if any)	- List out the names and addresses of individuals and companies who support and/or donate to the start-up and/or project		

Key Founder (1)			
English Name (Nick name)	Mr. CHAN Tai Man (David)	Chinese Name	
Date of Birth		HKID Card Number / Passport Number	A1234
Country / Place of Origin		Position in the Team	
Email Address		Contact Number	
Company / Organization Working for (if any)		Position in the Company / Organization (if any)	
Academic Qualifications & Year of Study / Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) / Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		

Team Member (2)			
English Name (Nick name)	Mr. CHAN Tai Man (David)	Chinese Name	
Date of Birth		HKID Card Number / Passport Number	A1234
Country / Place of Origin		Position in the Team	
Email Address		Contact Number	
Company / Organization Working for (if any)		Position in the Company / Organization (if any)	
Academic Qualifications & Year of Study / Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) / Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		

Team Member (3)			
English Name (Nick name)	Mr. CHAN Tai Man (David)	Chinese Name	
Date of Birth		HKID Card Number / Passport Number	A1234



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Country / Place of Origin		Position in the Team	
Email Address		Contact Number	
Company / Organization Working for (if any)		Position in the Company / Organization (if any)	
Academic Qualifications & Year of Study / Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) / Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		

Team Member (4)			
English Name (Nick name)	Mr. CHAN Tai Man (David)	Chinese Name	
Date of Birth		HKID Card Number / Passport Number	A1234
Country / Place of Origin		Position in the Team	
Email Address		Contact Number	
Company / Organization Working for (if any)		Position in the Company / Organization (if any)	
Academic Qualifications & Year of Study / Graduation	E.g. Master of Science in Environmental Management, HKU (Graduated in 2019) / Bachelor of Engineering in Energy Science and Engineering, CityU (Graduate in 2022)		

Part III. Record of Other Participated Entrepreneurship or Incubation Programme (in chronological order)

Ref	Name of Entrepreneurship or Incubation Programme	Team Name	Team Members (in full)	Ranking	Completion Date
1	Cyberport CCMF	Wofoo Creation	Mr. CHAN Tai Man (David) Mr. CHAN Siu Ming Ms. CHAN Lai Feng (Mary)	1	30 Sep 2022
2					

Part IV. Recommendation

Advisor 1			
Name in English		Name in Chinese	



Organization		Position	
Contact Number		Email Address	

Advisor 2			
Name in English		Name in Chinese	
Organization		Position	
Contact Number		Email Address	

Part V – Documents Submission

1. Detailed Proposal
2. Appendices (if applicable)
3. Endorsement Form
4. Resumes of all team members
5. Certificate of Incorporation under the Companies Ordinance (applicable to the start-ups)
6. Proof of matched funding or provision of any additional investments (applicable to winners of an entrepreneurship or incubation programme)
7. Intellectual property document (if applicable)
8. Other relevant documents (if applicable)

Part VI - Declaration

We hereby declare that:

- We observed and agreed with the application guidelines governing the Climate Action Recognition Scheme;
- We confirm the information provided in this application form and the submitted documents is correct and true to the best of our knowledge;
- We ensure that the idea(s) in the submitted programme does not contain any constituted or potential action for infringement of the intellectual property rights of any third parties;
- We give our consent to the Organizer to carry out necessary due diligence/reference checks for this application. If necessary, we would provide additional documents required by the Organizer in order to facilitate the application and screening process;
- We understand that the Organizer may make copies and recordings of the submitted documents or materials for the Scheme. The Organizer reserves the right to use or publish any materials related to the



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Scheme for promotion and publicity purposes.

- We acknowledge that the Organizer and The Hongkong Bank Foundation can make use of our information and project ideas for promotion and publicity purposes;
- Should the project receive an award, we understand that an agreement shall be entered into with Wofoo Social Enterprises.

We have viewed and affirmed the above statements and we agree to adhere to and abide by the “Rules and Regulations” of the Scheme.

Reference